

# Homework Policy February 2019



ARCHBISHOP  
SENTAMU  
ACADEMY

*Church of England*

Approved by Archbishop Sentamu Academy Principal on, 26 February  
2019

The next 'Period of Review' will be **February 2021**

# Archbishop Sentamu Academy

## Christian Aims and Values

### Values

Inspired by God: Father, Son and Holy Spirit we **Aspire** to be a community founded upon mutual trust where everyone is loved for who they are. We seek to **Serve** others by putting their needs before our own and believe that working together, with God's help, we can **Achieve** more than we could alone.

As a Church of England Academy, our core values are trust, love and community:

- **Trust** is essential to human life and lies at the heart of all successful relationships. With wisdom and understanding, we can learn to trust. We aim to do this by being reliable and not letting others down. In this way we, can help each other feel safe;
- Jesus has shown us love. We try to reflect that **love** to those around us by being sensitive to the needs of all members of our Academy community;
- We aim to be an inclusive **community**. Each person is needed, valued and important. When things go wrong we will forgive each other and make a fresh start. We will share what we have with those in need and try to treat others as we would like them to treat us.

### Aims

As a Church of England Academy we aim to:

- Treat students, staff and visitors with respect;
- Incorporate and promote the values behind the Academy motto; Aspire, Serve, Achieve in all we do;
- Instil a sense of self-worth and value in every student;
- Encourage student participation in the planning and the running of our Academy wherever possible;
- Encourage religious literacy as a way of interpreting the world around us;
- Encourage, challenge and support every person to achieve his or her potential.

## 1. Introduction

**1.1** Homework is seen as an integral part of the learning opportunities provided for students. The nature of the work set is varied and will usually range from short 'closed' explicit tasks to more open ended projects which may be set over several weeks and designed to develop independent learning skills. The academic level at which students are working is expected to become more challenging and involve higher order thinking, analysis, evaluation and organisational skills as students progress from Year 7 to Year 13.

Homework assignments should be planned as part of schemes of learning. The purpose of homework includes:

- Developing basic skills;
- Encouraging students to develop the skills, confidence and motivation needed to study effectively on their own;
- Consolidating and reinforcing skills and understanding;
- Extending academy learning, for example through additional reading;
- Preparation for academy learning, for example through flipped classroom;
- Preparation for linear exams;
- Managing particular curriculum demands, such as preparation for controlled assessment.

## 2. Aim

**2.1** The aim of the Homework Policy is to promote learning beyond the Academy day as an essential part of good education. Homework not only reinforces classroom learning, it also helps students to develop skills and attitudes that they need for successful lifelong learning.

**2.2** Homework should support the development of independent learning skills, including the habits of enquiry and investigation, and help to foster the role of parents/ carers as co-educators of their children.

## 3. Roles and Responsibilities

**3.1** Responsibility for homework is shared between the Academy Principal, Senior Leadership team, teachers, students and their parents/ carers.

### 3.2 Assistant Vice Principal

The Assistant Vice Principal of Teaching and Learning will ensure that homework is:

- An integral part of the curriculum and is planned and prepared alongside all other programmes of learning;
- Appropriate to the age, ability and circumstances of the students, taking into account special educational needs;
- Coordinated in order to be manageable for students on a daily basis and provides opportunity on site for homework to be completed if needed.

### 3.3 Teachers

Teachers will ensure that:

- Homework is set and marked in line with guidance and agreed standards;
- Tasks are structured and their purpose is explained to students, to that they understand how their homework consolidates and extends the work they are doing in the Academy;
- Completion is recorded;;
- Homework is set during the 15 minutes of the lesson so that planners can be checked.

### 3.4 Students

Students will be required to:

- Record the homework task, subject and completion date in their planners; Demonstrate a commitment to spending an allocated time completing the tasks set;
- Return their work on time;
- Clearly label homework in exercise books/stick homework sheets in neatly.

### 3.5 Parents/ carers

Parents/ carers will be required to:

- Encourage their child to complete homework to the best of their ability; Help quiz their child on content from their knowledge organisers (Year 7 and Year 8);
- Check their child's planner regularly to monitor homework completion;
- Inform their child's teacher if an issue arises;
- Try to find a quiet place for homework to be done or encourage their child to attend homework club.

- **4. Guidelines**

**4.1** The Academy expects staff to observe the following guidelines:

- Homework will be set as follows:
  - Key Stage 3 - Once per week by English, Maths and Science. Once per fortnight for all other subjects. Homework activities should last no more than 30 minutes to complete;
  - Key Stage 4 - Once per week for subjects that have 4 or more lessons per fortnight. Once per fortnight for all other assessed subjects; Post 16 - At least 2 hours per week per subject.
- Homework in Key Stage 3 should ask students to learn specific sections of their knowledge organiser\*;
- Homework in Key Stage 4 can include but not be limited to, focussed and structured revision, online learning resources (e.g. MyMaths), completion of past exam papers, preparation for

controlled assessment, reading of material ready for the next lesson, reading and/or tasks set on Google classroom;

- Homework completion should be monitored, and homework detentions given where appropriate;
- Homework tasks should be clearly explained on the sheet given to students so that parents/carers can support;
- Homework should be appropriately differentiated for SEN and EAL students;
- Teachers to check that students are recording what is set;
- An appropriate amount of time should be given for students to complete homework. More than just a weekend or a holiday should be given to account for students who are away at these times;
- Written homework should be marked;
- Parents/carers should contact the form tutor if little or no homework appears to be done or set;
- Subject leaders are required to monitor teachers in their area and review:
  - The setting of homework;
  - The quality of homework set; and
  - Assessment.

\* They may occasionally be set other homework tasks such as projects at the discretion of the teacher.

## **5. Sanctions**

### **5.1 Sanctions**

Should students fail to complete homework the following procedures will be followed:

- The student has the opportunity to return the homework for a second time at the discretion of the teacher;
- If homework is not returned this is to be logged on PARS as “homework”) and they will receive a 30 minute detention. The missed homework needs to be provided by the class teacher to complete within the detention. This needs to be with Student Services on the day of the detention;
- If the student fails to complete the detention the time this will be referred to the Head of House (HOH);
- Should the student fail their additional sanction from the HOH, this will be referred to the Senior Leadership Team;
- Persistent offenders referred to Directors of Learning / SLT links.

## **6. Arrangements for Monitoring, Evaluation and Review**

**6.1.** Subject Leaders will monitor homework by checking lesson plans, student books/folders and student planners. On a biannual basis, a random sample of parents/ carers and students will be surveyed for their views on the effectiveness of the current practice, and the Senior Leadership Team will review the effectiveness of this policy.

**6.2.** The Local Governing Committee will receive a biannual report from the Assistant Vice Principal-T&L that includes the outcomes of sampling and feedback from the surveys of students and parents/carers.

## **7. Related Policies, Guidelines and Legislation**

- Curriculum Policy;
- Home Academy Agreement.

## **8. Statement of Policy Review**

The Board of Trustees has agreed that this policy will be reviewed on a two yearly basis. This review will take into consideration all aspects of applicable legislation and advice current at the time of the review.